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| **No.** | **Time\*** | **Item** | **Lead** | **Action**  **Required** |
|  | 7:00pm | **APOLOGIES** | Clerk |  |
|  | 7:05pm | **DECLARATION OF MEMBER INTERESTS ON AGENDA MATTERS,** including Disclosable Pecuniary Interests and Personal Interests | Chair / Clerk |  |
|  | 7:10pm | **MINUTES OF LAST MEETING 30 JANUARY 2025**   1. Minutes to be agreed and signed | Chair | Approval |
|  | 7:15pm | **PLANNING APPLICATIONS:** (to include brief details of location and proposed work)   1. 25/00192/FUL Setts replacement of outhouse 2. 25/00678/T/CONR25 The Lodge, 18 Quaker Row – tree work |  | Information |
|  | 7:20pm | **RECEIVE REPORTS RELEVANT TO COATES PARISH FROM:**   1. County Councillor, Stefan Fifield 2. District Councillor, Mike McKeown 3. Simon Large, Tree Warden | SH | Information |
| 6. | 7:40pm | **FINANCIALS**   1. **Internal controls** 2. **Paid from pre-approval** 3. **Contractual and Statutory payments**  * Clerk’s wages as per National Pay scale 11 rate * Clerk’s WAH allowance £6.15 per week * Garden maintenance Paul Atkinson £162.50 * Bank charges £4.25  1. **Paid invoices** 2. **Recent invoices**  * GAPTC membership £139.12  1. **Pre-approval to pay**  * RoSPA inspection £80  1. **Bank reconciliation at 26 February 2025, review of Precept and Community accounts and bank transfers**  * Precept – balance at 26 February 2025 £10,851.94 * Community – balance at 26 February 2025 £642.77 * Schedule of bank transfers  1. **Budget** 2. **Internal Audit** | Chair / Clerk |  |
| 7. | 8:20pm | **MAINTENANCE OF COUNCIL ASSETS**   1. Salt bins 2. Village clock |  |  |
| 8. | 8:30pm | **ROADS**   1. Speed limits and Community Speedwatch cameras |  |  |
| 9. | 8:40pm | **ACTION POINTS FROM LAST MEETING**   1. New website / .gov.uk email addresses 2. Playground disclaimer signs 3. Litter picking. “No littering” signs. | Chair / Clerk |  |
| 10. | 9.00pm | **OTHER ITEMS**   1. Unitary Authorities 2. Watershed 3. Community Emergency Plan 4. Telephone box | Chair |  |
| 11. |  | **POINTS FOR CONSIDERATION AT NEXT MEETING**   1. Date of next meeting 2. Dates of subsequent meetings   **MEETING CLOSES** | All | Information |