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| --- | --- | --- | --- | --- |
| **No.** | **Time\*** | **Item** | **Lead** | **Action****Required** |
|  | 7:00pm | **APOLOGIES**  | Clerk  |  |
|  | 7:05pm | **DECLARATION OF MEMBER INTERESTS ON AGENDA MATTERS,** including Disclosable Pecuniary Interests and Personal Interests | Chair / Clerk |  |
|  | 7:10pm | **MINUTES OF LAST MEETING 30 JANUARY 2025**1. Minutes to be agreed and signed
 | Chair  | Approval  |
|  | 7:15pm | **PLANNING APPLICATIONS:** (to include brief details of location and proposed work) 1. 25/00192/FUL Setts replacement of outhouse
2. 25/00678/T/CONR25 The Lodge, 18 Quaker Row – tree work
 |  | Information  |
|  | 7:20pm  | **RECEIVE REPORTS RELEVANT TO COATES PARISH FROM:** 1. County Councillor, Stefan Fifield
2. District Councillor, Mike McKeown
3. Simon Large, Tree Warden
 | SH | Information  |
| 6. | 7:40pm | **FINANCIALS** 1. **Internal controls**
2. **Paid from pre-approval**
3. **Contractual and Statutory payments**
* Clerk’s wages as per National Pay scale 11 rate
* Clerk’s WAH allowance £6.15 per week
* Garden maintenance Paul Atkinson £162.50
* Bank charges £4.25
1. **Paid invoices**
2. **Recent invoices**
* GAPTC membership £139.12
1. **Pre-approval to pay**
* RoSPA inspection £80
1. **Bank reconciliation at 26 February 2025, review of Precept and Community accounts and bank transfers**
* Precept – balance at 26 February 2025 £10,851.94
* Community – balance at 26 February 2025 £642.77
* Schedule of bank transfers
1. **Budget**
2. **Internal Audit**
 | Chair / Clerk |  |
| 7. | 8:20pm | **MAINTENANCE OF COUNCIL ASSETS** 1. Salt bins
2. Village clock
 |  |  |
| 8. | 8:30pm | **ROADS** 1. Speed limits and Community Speedwatch cameras
 |  |  |
| 9. | 8:40pm | **ACTION POINTS FROM LAST MEETING** 1. New website / .gov.uk email addresses
2. Playground disclaimer signs
3. Litter picking. “No littering” signs.
 | Chair / Clerk |  |
| 10. | 9.00pm  | **OTHER ITEMS** 1. Unitary Authorities
2. Watershed
3. Community Emergency Plan
4. Telephone box
 | Chair |  |
| 11. |  | **POINTS FOR CONSIDERATION AT NEXT MEETING** 1. Date of next meeting
2. Dates of subsequent meetings

**MEETING CLOSES** | All | Information |